

# FRIENDS OF RAMSHORN GARDENS

## CONSTITUTION

### 1. Name and legal status

- 1.1 The name of the Association shall be 'Friends of Ramshorn Graveyard' (hereinafter FORG).
- 1.2 FORG geographical area of action is the Ramshorn Graveyard bounded by the Ramshorn Theatre on one side and Ingram St. to the South side.
- 1.3 The legal status of FORG is an Association.
- 1.4 FORG is a 'Not for Profit' organisation.

### 2. Aims and objectives

#### The Aims of FORG are:-

- 2.1 To create a tranquil, welcoming space that will enhance the mental wellbeing of the Community.
- 2.2 To Improve awareness within the Community of Ramshorn Graveyard.
- 2.2 To support the work of Glasgow City Council and/or Strathclyde University to achieve 2.1. and 2.2.
- 2.3 The local community includes but is not limited to residents of the Merchant City & Trongate, surrounding districts, City workers, and visitors to the City of Glasgow.

#### The Aims will be achieved through the following Objectives:-

- 2.4 Working in liaison or partnership with members of other voluntary organisations.
- 2.5 Engaging professional advisers as necessary to restore and maintain the graveyard.
- 2.6 Raising funds for the purpose of advancing FORG objectives.
- 2.7 Holding events within the Graveyard to further the aim of 2.2.
- 2.8 Noting from historical records and the local, social and cultural history of the site who is buried in the graveyard.
- 2.9 Applying for grant funding where appropriate.

2.10 Maintaining all finances under the governance of the treasurer and authorised signatories in accordance with OSCR charity status regulations.

### **3.0 Membership**

3.1 Membership of FORG is open to all interested individuals including local residents, students and representatives of organisations within the Merchant City and Trongate.

3.2 Members will apply by form, online, in person or by post, c/o address.

3.3 Members are to behave responsibly when carrying out FORG activities, complying with the FORG code of conduct.

3.4 The committee has the right to terminate membership of any individual or organisation for good and sufficient reasons.

3.5 No member of FORG may profit materially through the group.

3.6 Each member is given one vote to elect the committee at the annual AGM.

3.7 The FORG chairperson shall be entitled to a casting vote in the event of equality of the whole FORG vote or sub-group vote.

### **4.0 Equal Opportunities**

4.1 No one shall be refused membership on account of gender, race, sexual orientation, age or disability.

### **5.0 Committee roles and appointment**

5.1 FORG's overall affairs will be managed by the committee.

5.2 The committee on initiation consists of Chairperson, Secretary and Treasurer. FORG has the right to add committee members (office bearers, e.g Vice Chair, membership secretary etc) for future needs of the organisation, confirmed at the AGM.

5.3 Committee members will stand down at the annual AGM but may be re-elected.

5.4 FORG may set up special interest sub groups who will be represented at all FORG meetings.

5.5 Committee meetings will be held at least quarterly.

### **6.0 AGM**

6.1 The first AGM is to be held within twelve months of FORGs formation.

6.2 Every subsequent AGM will be held annually.

6.3 EGMs (Extraordinary General Meetings) may be initiated as and when required. At least four members would have to formally request in writing which would have to be held within sixty days.

## **7.0 Finances**

7.1 All official finances will be held under the responsibility of the treasurer for FORG.

7.2 FORG's accounts will be audited annually by an appropriate independent financial examiner then ratified by committee approval.

7.3 All funds will be used for the stated purpose of FORG activities.

7.4 FORG will have three named signatories to the bank account.

7.5 All expenditure needs to be signed by two of the three signatories.

7.6 Any changes to named office bearers or members with access to the account shall be agreed at the AGM.

## **8.0 Code of Conduct**

8.1 Members shall at all times act in the furtherance of the stated objectives of FORG.

8.2 All members or associates are to act in a respectful, lawful manner. FORG has no responsibility for the action of its members and has the right to revoke membership due to inappropriate, offensive or dangerous behaviour.

## **9.0 Ending FORG**

9.1 Ending FORG can only be done by a majority of the full membership and any assets remaining after liabilities will be passed to the MCTCC.

## **10.0 Review**

10.1 FORG's constitution will be reviewed and if necessary amended every two years.

